



Isle of Man Government

Reiltys Ellan Vannin

# Drivers Licence Application Form

## For Exchange or Endorsement Removal

### (From off-island)



Please complete the form using block capitals and black ink. Thank you.  
Please take the completed form to the D.o.I. Sea Terminal Buildings or post to D.o.I., Licensing Office, Po Box 363, Douglas, Isle of Man, IM99 3EZ. All applications will be posted back to you.

Title (Mr, Mrs, Miss, Ms, Other)

Forename (s)

Surname

Address

Postcode

Telephone Number

Place of birth

Date of birth

Can you read a number plate in good daylight, with or without glasses or corrective lenses from 20.5 metres (67 feet) for figures 79.4mm high ( 3.1/8"), or from 12.3 metres in case of a licence for pedestrian controlled vehicle or mowing machine? Yes  No

Have you lived in another country in the past 12 months? Yes  No

If Yes which country

Please state date when you became a resident in the Isle of Man

Type of licence required **Endorsement Removal**  **Exchange**  Please state exchange type below.

Exchange a Foreign Licence for an Isle of Man Licence

What country is it from?

Did you pass your driving test in that country Yes  No

If "No" please state which country

Previous licence number

Previous licence type **Full**  **Manual**  **Automatic**

Previous groups entitlement

Date for licence to start  Full licence applications can be made 2 months in advance.

Would you like an inclusion on your licence for organ donation consent? Yes  No

Any part of my body  or tick appropriate boxes for consent

For therapeutic purposes (transplant)

For medical education or research

**Kidneys**  **Eyes**

**Pancreas**  **Heart**

**Lungs**  **Liver**

I understand that such a statement will be conclusive evidence that I have made such a request and that it has not been withdrawn and that the details will be passed onto the NHS Organ Donor Register. If you wish to cancel this request please do so in writing to the Vehicle Licensing Department and enclose your current licence.

**Signature**  **Date**

Please answer all questions on the reverse of this application form.

Has any Court in the last 4 years ordered a conviction to be endorsed on your licence? Or 11 years in drink or drug related incidents?  
If yes give details.

Yes	<input type="checkbox"/>	Date	
		Court	
No	<input type="checkbox"/>	Offence	
		Date	
		Court	
No	<input type="checkbox"/>	Offence	

Are you disqualified by any Court from holding or obtaining a licence?  
If yes give details.

**Medical Declaration**

Please provide details for any questions answered "Yes" and put additional information on a separate sheet if required. If any of the questions below are answered "Yes" then please forward the completed form to the D.o.I., Licensing Office, P.O. Box 363, Douglas, Isle of Man IM99 3EZ

Have you ever had a licence revoked for medical reasons?  
 Has a Doctor advised you not to drive?  
 Are you without hand, foot or do you have any defective limb Movement or power?  
 Was a limb disability mentioned on previous applications and if so has it become worse since then?  
 Do you have diabetes that is treated by insulin?  
 Do you have diabetes that is treated by tablets?  
 Do you suffer from diabetic eye problems or episodes of hypoglycaemia likely to cause problems when driving?  
 Do you suffer from epilepsy or sudden attacks of giddiness/fainting?  
 Have you been treated for drug addiction within the last 3 years?  
 Have you been fitted with a cardiac pacemaker?  
 Do you suffer from any other disability which could affect your fitness to drive either now or in the future?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	

**Certification of photographs**

I certify that the photograph which I have signed is a true likeness of the applicant whom I have known personally for at least 2 years.

Signature

Name

Address

Profession

Years Known

Phone No.

Date

**Declaration**

We will only issue you with a licence if the address you give is the address you reside in the Isle of Man. Please include with your application:

1. Your last licence including paper part if applicable
2. Your test certificate if applicable
3. Suitable identification (See note 3)
4. Proof of age must be supplied by 16 year olds
5. Photograph (See note 4)
5. Licence fee

£

**Official use only**

ID	Type	Lic.type
Post	counter	Fee paid
Organs	Photo	Issuer

Licences issued on medical grounds are subject to a reduced term of 3 years and also a reduced fee. If any of the legal or medical questions have been answered "Yes" please take the form to the D.o.I. at Sea Terminal Buildings.

I understand that it is a criminal offence to give false information in order to obtain a driving licence. I declare that the information given is true and correct to the best of my knowledge and that I am not disqualified by reason of age or otherwise from holding or obtaining the licence I am applying for.

Signature

Please keep your signature in the box provided

Date



# Driving Licence Application Form Information Sheet



## Note 1 Costs

Full Licence: aged under <b>66</b> the fee will be £20 valid for 10 years	
aged <b>66</b> the fee will be £17.50 valid for 9 years	
aged <b>67</b> the fee will be £15.00 valid for 8 years	
aged <b>68</b> the fee will be £12.50 valid for 7 years	
aged <b>69</b> the fee will be £10.00 valid for 6 years	
aged <b>70</b> the fee will be £7.50 valid for 5 years	
aged <b>71</b> the fee will be £5.00 valid for 4 years	
aged <b>72</b> or over the fee will be £5.00 valid for 3 Years	
Provisional Licence	£13.00
Exchange Licence (adding groups)	£10.00
Exchange Licence ( removing endorsements)	£10.00
Duplicate Licence	£10.00
A licence issued on medical grounds for reduced term, normally 3 years	£5.00

## Note 2 Payment

Please make cheques payable to IOM Post unless you are returning the application to the D.o.I. and then it will be payable to the Isle of Man Government. Please ensure the cheque is crossed and that your name and address is written on the back of the cheque.

You may also hand in at any Post Office counters and payment can be made by debit card, cheque, cash or postal order.

## Note 3 Identification

The address must be the address where you reside in the Isle of Man. A business, club or hotel address cannot be accepted if you do not reside there. First time provisional, new applications and replacement for a lost licence require two forms of identification including proof of age and photographic identification i.e. Birth certificate and passport. An endorsed photograph (see below) may be used for photographic identification; applicants can use both parts of their present licence as a proof of identity. The identification will be forwarded with the application to enable security checks to be completed. Renewal applications can use their present licence as a proof of identity. Bank cards will not be accepted as proof of identity without exception.

## Note 4 Photographs

All applications must include a recent colour photograph passport size taken full face and without hat or dark glasses printed on photographic paper and unmounted. Please put the name of the applicant on the reverse of the photograph. Mislaidd, new provisional and new licence applications must include a colour photograph that has been endorsed on the reverse with "**I certify that this is a true likeness of then Title or name**". The endorser must complete the relevant section on the application form. This may be completed by a British Citizen, British Subject or citizen of the commonwealth, who has known you for at least 2 years. He or she should be one of the following, a Member of the Legislature, Justice of the peace, Minister of Religion, Advocate, Bank Officer, Police Officer, School Teacher, established Civil Servant, Doctor or person of similar standing. Please note, a person of similar standing will only be accepted at the discretion of the licensing office. A relative should not countersign. The Licensing Office will check authenticity of countersignatures and in certain cases may ask for further documentary evidence of identity.

### Note 5 Driving while we have the application form

**Full Licence applicants** can continue to drive unless they have been disqualified or advised by a Doctor not to drive. Also those who have expired licences must not drive until you receive your new one, so please apply in advance for renewals.

**Provisional Licences.** First Time applicants must not drive until they receive their licence. If renewing then you may continue to drive as long as your licence is still in date otherwise you must wait for your new licence to arrive.

### Changes to Personal Circumstances

Please inform the Licensing Office of any changes to personal circumstances using form DL1 for medical reasons or form DL2 for changes to name or address. The address must be the address where you reside in the Isle of Man. Failure to notify any relevant changes of medical conditions is a criminal offence, punishable by a fine of up to £1,000.

### Age Related Licence Applications

Age 16	Invalid carriage. An invalid carriage is a vehicle not exceeding 254Kgs in weight unladen, which is specially designed and constructed and not merely adapted, for the use of a person suffering from some physical defect or disability and used solely by such person
	Agricultural Tractor
	Motor Car (which includes a goods vehicle not exceeding 3050Kgs in weight unladen)
	Learner Motor Bicycle not exceeding 125cc, Mowing Machine, Pedestrian Controlled vehicle
Age 17	Motor Tricycle (e.g. Reliant Robin), and Motor Bicycle (other than a learner Motor Bicycle.)
Age 21	Any other vehicle, and any PSV (Minibus or Bus). A licence from the Road Traffic Licensing Committee is also required to drive a Public Service Vehicle.

### Provisional Licence Conditions

Must When Driving	Display the prescribed L plates clearly at the front and rear of the vehicle and change to R plates when you pass your test. Until you pass the test, you must be accompanied by a qualified driver over the age of 21 who has had a full licence for the class of vehicle you are driving for 3 years or more.
Must Not	Carry a passenger when riding a solo Motor Bicycle until you pass your test. Drive a vehicle to which a trailer is attached (other than an agricultural vehicle or if it is required for the instruction and test). Drive at more than 50mph.

### R Plate Restrictions for Newly Qualified Drivers

The holder of a temporary restricted FULL licence must for the 12 months from issue:

- Display the prescribed R plates clearly at the front and rear of the vehicle.
- Not drive at more than 50mph.

### Driving Vehicles Over 3,500Kgs, Minibuses and Buses

If you have passed your test in a car after 31st December 1999, a **provisional licence** for

- Category C1 allows you to learn to drive medium sized vehicles (over 3,500Kgs up to 7,500Kgs) and a trailer C1+E.
- Category C allows you to learn to drive large vehicles (over 3,500Kgs ) and a trailer C+E.
- Category D1 allows you to drive large minibuses (with up to 16 passenger seats) and a trailer D1+E.
- Category D allows you to learn to drive buses (with more than 8 passenger seats) and trailer D+E.

### Penalties

A person who for the purpose of obtaining a licence, knowingly makes a false statement, is liable to a fine not exceeding £1,000.

A person who uses a motor vehicle on public roads without there being in force a policy of insurance or a security against third party risks in respect of personal injury is liable to a fine not exceeding £2,000 and is also liable to be disqualified from holding or obtaining a licence.